**APPEAL NOTICE**

Dear Victoria

On the 24th March 2010 I was informed by xxxxxxx xxxxxxxxxx xxxxxxxxx that I was being dismissed by reason of redundancy.

I would like to appeal against this decision.

I wish the following information to be taken into account:

Firstly I was handed a letter by the receptionist on the 22nd Feb, (letter dated same) inviting me to a formal communication meeting on the 23rd of Feb. approx an hour before I was due at an interview with xxxxxxxx xxxxxx

I attended the meeting on the 23rd of Feb and was put at risk of redundancy due to the reason that there was no longer a need for the role of a Sales Team Leader. At this meeting I was given a letter which incorrectly stated that "following the communication meeting held on Tuesday 22nd Feb 2010 with xxxxx xxxxxxx and xxxxxxxx xxxxxxx"

This letter infers that I had a meeting with xxxxxx and xxxxxxx and reviewed the Sales team function and restructure. As you can see from my statement above I did not attend a meeting on the 22ND and was in fact in an interview with xxxxxx in xxxxx and xxxxx was not in the office that morning.

Copies of letters enclosed.